

Gateway Area Council Leaders:

The enclosed is an update on the Short Term Camp/Activity Request Process that will be implemented in the Gateway Area Council on August 15th 2004. The key points of this program are detailed in the attached pages and forms.

Unit Programs are important to us. Our camp is growing and changing and we need to adjust our process to help make sure that this facility is better utilized. We have significantly more unit, district and council activities competing for our facilities. We want to reduce the potential for conflict over facilities at Camp Decorah. The best units' plan and we want you as leaders to be able to count on the Council Program Function to help support those plans. The Council Service Center needs to be the single focal point for requests for Camp Decorah. This will enable other entities such as the Ranger and Campmasters to better perform their jobs and serve our members. We want to help you, as scout leaders, to be successful.

You will note that some restrictions on camp use were put in place. These are primarily focused at improving the utilization of our properties, while maintaining a safe and fun environment. We will also ask a lot of our Council Service Center Staff. They have a tough task ahead of them. Balancing the needs of our 3 districts, 180 units, 5,000+ youth and our leaders is a great undertaking. We are sure that the Council Service Center Staff can and want to support you, the leader.

Please feel free to call or contact us if you desire more information or have recommendations to help us keep this process on track.

Yours in Scouting,

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Vice President of Program
(608) 787-3044

Bob Hess
Council Camping Committee
(608) 269-4252

Johnny Day
Scout Executive
(608) 784-4040

Included with this letter are several forms or information sheets:

- ✓ Unit Guide – Requests for Camping/Activity Facilities
- ✓ Unit Short Term Camping/Activity Request Form (2-copies)
- ✓ Local Tour Permit Application (2-copies)
- ✓ Camping/Activity Roster (2-copies)
- ✓ Council Program Function “Who To Call List”

Additionally, Districts will be provided the following:

- ✓ District Guide - Requests for Camping/Activity Facilities
- ✓ District/Council Short Term Camping/Activity Request Form (2-copies)